

HEALTH AND SAFETY POLICY

“It shall be the duty of every employer to ensure, so far as is reasonably practicable, the health, safety and welfare at work of all it’s employees.

No person shall intentionally or recklessly interfere with or misuse anything provided in the interests of health, safety, or welfare in pursuance of any of the relevant statutory provisions.”

Source: Health and Safety at Work Act, 1974

Afterhours Youth Groups is committed to creating a healthy and safe working environment for all it’s staff and users while undertaking activities sponsored and organised by the Groups. Afterhours Youth Groups is therefore concerned to ensure that it operates all it’s activities in full accordance with the relevant health and safety legislation, regulations and official guidance.

Afterhours Youth Groups is committed to providing training, supervision, information and equipment to achieve this objective, to undertake regular risk assessments and health and safety inspections, and to ensure that health and safety issues are always on staff supervision agendas, management committee agendas, and regularly reported to user groups. a notice board and information sheet will be displayed for all those who use the Groups. This policy will be regularly reviewed. Afterhours Youth Groups also undertakes to review the terms of it’s insurance, indemnity and liability cover on an annual basis and will seek to fully support staff and volunteers in litigation resulting from an injury sustained from the action of members of the public or users.

Signed Co-ordinator of Management Team

Date

Responsibilities

1. Overall responsibility for health and safety within Afterhours Youth Groups is that of:

Mr/Mrs/Ms The Co-ordinator

Address Afterhours Youth Groups, C/O Walkden Methodist Church,
Manchester Road East, Walkden.

2. The Co-ordinator is responsible for carrying out this policy whilst work is being undertaken on behalf of Afterhours Youth Groups.

3. Mr/Mrs/Ms [or other named person(s)] will deputise for this responsibility in her/his absence

Those designated above will be responsible for risk assessment, identifying training courses, carrying out safety inspections, and monitoring of implementation of policy. They will also report to the Management Committee all accident book entries, all reports coming under the terms set out in RIDDOR, and all problems identified in supervision and staff meetings.

4. All paid staff, volunteers and users will co-operate with designated staff in carrying out this policy and specific points. In addition, they will immediately report to the appropriate person any potential hazard.

5. Details of relevant training opportunities, health and safety inspections, and other relevant information will be issued to all members of staff.

6. Visitors and other agencies using the facilities of the Groups will be expected to comply with this policy, and will be made aware of all relevant terms and conditions.

7. Funding will be made available through the Groups, within set budgets, to respond to health and safety concerns.

8. Safe working practice guidelines will be drawn up and reviewed annually for all activities and pursuits undertaken by Afterhours Youth Groups. These guidelines will be designed to ensure the safety and security of both staff and users of the Groups and will comply with all relevant health and safety legislation, regulations and official guidance.